



# WHISTLER

## MINUTES

**REGULAR MEETING OF  
CHEAKAMUS COMMUNITY FOREST BOARD OF DIRECTORS  
Monday, July 11, 2016, STARTING AT 2:00 P.M.  
In the Flute Room, 4325 Blackcomb Way, Whistler, BC V0N 1B4**

### **PRESENT:**

Chair, Jeff Fisher, Squamish Nation  
Sue Maxwell, RMOW  
Kerry Mehaffey, Lil'wat Nation  
Mayor Nancy Wilhelm-Morden, RMOW

Administrator, Heather Beresford  
Recording Secretary, Shannon Perry  
RPF, Tom Cole

### **REGRETS:**

Chief Bill Williams, Squamish Nation  
Chief Dean Nelson, Lil'wat Nation

Meeting called to order at 2:09 p.m.

### **ADOPTION OF AGENDA**

Moved by N. Wilhelm-Morden  
Seconded by S. Maxwell

**That** the Board of Directors adopt the Cheakamus Community Forest Board of Directors' Regular Meeting agenda of July 11, 2016.

CARRIED

### **ADOPTION OF MINUTES**

Moved by S. Maxwell  
Seconded by N. Wilhelm-Morden

**That** the Board of Directors adopt the Cheakamus Community Forest Board of Directors' Regular Meeting minutes of February 22, 2016.

CARRIED

## AGENDA ITEMS

- 2015, 2016 & 2017  
Harvesting & Callaghan  
Fuel Management  
project
- A discussion led by Tom Cole, RPF, regarding 2015, 2016 and 2017 harvesting plus update on fuel management projects.
- Reviewed 2015 log production and financial transaction summary. 3612.7 m3 harvested in 2015.
  - Callaghan (R05) fuel reduction project complete. Site notes to be distributed to CCF Board.
  - Cheakamus16 logging complete with no complaints received from public
  - Fall 2016 harvesting plans for W08 near Wedgewood, and W02 above Rethel Creek bridge. In discussion with Lil'wat Forestry Ventures to undertake harvesting in W02, and Sqomish Forestry regarding P02 and A01.
  - 2017 field work is upcoming. No new areas planned.
- Access Management  
Plan
- A discussion was held regarding the status of the Access Management Plan.
- A subcommittee meeting was held in June regarding project outline.
  - An initial draft was produced that incorporates the Forest & Wildland Advisory Committee access management principles
  - Next steps:
    - Mapping exercise to identify areas for access
    - Next meeting to be scheduled for mid-August
- Mapping Services RFP
- The Board discussed draft RFP, potential suppliers, draft criteria & budget.
- ACTION: T. Cole and H. Beresford to produce an RFP for a mapping services contract.
- Rethel Creek Bridge  
Costing & Amortization  
Proposal
- A discussion was led by Tom Cole, RPF, regarding the cost overruns and amortization proposal for the Rethel Creek Bridge.
- Update regarding cost overruns on the project. In discussion with Lil'wat to amortize through future harvesting and IPP which both use the bridge, and request CCF pay \$10,000 of the overrun.
- ACTION: T. Cole's memo to be distributed to the Board.
- Governance Policies  
Proposal
- A discussion was led by H. Beresford regarding the governance policy development proposal received from S. Mulkey, BC Community Forest Association.
- The Board supports the proposal with some adjustments:
- minimize workshop component

MINUTES

Regular Meeting of Cheakamus Community Forest Board of Directors

July 11, 2016

Page 3

- questions to reflect CCF structure
- include carbon fund distribution policy
- Include contract policy regarding CCF Board hiring partners' logging companies, and the CCF contract with the managing forester.
- Include who is responsible to pay First Nations referral and assessment fees

Moved by S. Maxwell

Seconded by N. Wilhelm-Morden

**That** the Board of Directors retain the BC Community Forest Association to provide services as identified in its proposal and amended above.

CARRIED

Forestry Stewardship  
Council Certification

Reviewed Forest Stewardship Council Certification Assessment for Cheakamus Community Forest proposal prepared by Ecotrust Canada.

A discussion was held regarding what additional work may be required, potential for price premiums on CCF wood, and Ecotrust's FSC group certification. Request Ecotrust to include timeline, confidentiality clause and more specifics on metrics to proposal/services agreement.

Moved by S. Maxwell

Seconded by K. Mehaffey

**That** the Board of Directors accept the Ecotrust FSC proposal and proceed.

CARRIED

Carbon Project

Brinkman Climate carbon sales contract was reviewed and approved at the February 2016 meeting. Signed today by CCF Chair. Board reviewed spreadsheet of carbon sales to date. Discussed plan for distributing funds. BC Community Forest Association to review the project and include in policies.

Accounting

An update on the accounting to the Board. Reviewed draft financial statements from 2014 and 2015. Board comfortable with 2014 financial report but 2015 needs further review with accountant.

ACTION: T. Cole and H. Beresford to review draft 2015 financial report and prepare list of questions for accountant.

ACTION: H. Beresford to compare 2016 actuals against CCF budget.

ACTION: H. Beresford to request a quote for 2017 financial audit.

Lil'wat Referral Fee

A discussion was led by Tom Cole, RFP, regarding the proposed \$500 Lil'wat referral fee.

The Board reviewed the draft forestry referral agreement. Noted that there is no budget line item for the fee in 2016. Fees for further archaeological assessments, etc. that arise from the referral are not included in the \$500 fee. Need to determine if CCF or forest operator will pay the fees.

ACTION: Board to review, have a consent resolution via email.

New Business

Land Based Investment (Forests for Tomorrow program) will fund intensive silviculture. Sqomish Forestry received \$1250 to do surveys on spacing projects.

ACTION: Review survey results at next Board meeting.

Discussion held with the CCF Board regarding remote sensing to future budgets to support carbon monitoring audit. Discussion regarding drone usage over fuel thinning projects to be able to better communicate to the public.

ACTION: H. Beresford obtain information on additional costs & identify most cost effective process.

**ADJOURNMENT**

Moved by: N. Wilhelm-Morden

**That** the Cheakamus Community Forest Board of Directors adjourn the July 11, 2016 Regular Meeting at 4:10 p.m.

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CHAIR: Jeff Fisher

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RECORDING SECRETARY: Shannon Perry