



WHISTLER

MINUTES

**REGULAR MEETING OF CHEAKAMUS COMMUNITY
FOREST BOARD OF DIRECTORS
WEDNESDAY, APRIL 25, 2018, STARTING AT 2:30 –
4:45 P.M.**

**RMOW Municipal Hall – Piccolo Room
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Chair, Jeff Fisher, Squamish Nation
Kerry Mehaffey, Lil'wat Nation
Jordan Gabriel, Lil'wat Nation representative
Sue Maxwell, RMOW
John Grills, RMOW

Forest Manager, Tom Cole, RPF
Administrator, Heather Beresford

REGRETS:

Chief Dean Nelson, Lil'wat Nation
Chief Bill Williams, Squamish Nation

ADOPTION OF AGENDA

Agenda amendments:

- Road-based Access Management Plan for review only
- Discuss BC Community Forest Association attendance
- Discuss CCF annual reporting

Moved by S. Maxwell
Seconded by J. Grills

That Cheakamus Community Forest Board of Directors adopt the Cheakamus Community Forest Board of Directors regular meeting agenda of April 25, 2018 as amended.

CARRIED

ADOPTION OF MINUTES

Moved by S. Maxwell
Seconded by K. Mehaffey

That Cheakamus Community Forest Board of Directors adopt the Extraordinary General Meeting of the Members of the Cheakamus Community Forest Society meeting minutes of January 24, 2018.

CARRIED

Moved by S. Maxwell
Seconded by K. Mehaffey

That Cheakamus Community Forest Board of Directors adopt the Cheakamus Community Forest Board of Directors regular meeting minutes of January 24, 2018.

CARRIED

PRESENTATIONS/DELEGATIONS

1. Forest Manager Report

A discussion led by Tom Cole, CCF Forest Manager

Harvesting Projects

- Cheakamus 15 cutting permit approved. Archaeological review pending.
- Fee 1, Fee 2, Powder 7 assigned to Lil'wat Forestry Ventures. Fee 2 needs archaeological review. Scheduled for Q3.
- All harvesting plans have been to open houses and FWAC.
- Powder 7 – retention strategy allows retention to drop if road cost exceed \$15/m, which happens in Powder 7.
- Cheakamus quarry to Basalt Valley – investigate possibility to reconnect the road system.
- Cheakamus 10 – no cutting permit, contingency area, not planned for 2018
- Predicting 21,000 m³ AAC

Forest Manager Contract

- Areas of discussion: truck cost, WCB coverage, termination notice, budget vs fee for service limit
- FESBC is providing a delivery allowance. Is FESBC additional work?
- Need budget estimates for forest manager's annual work plan
- Need to identify what items/projects should be separated from basic forest manager duties. E.g. carbon project, AMP, FESBC

ACTION: J. Fisher to prepare draft forest manager contract and distribute to board for review.

Forest Stewardship Plan

- T. Cole has prepared a rough draft including wildfire management guidelines and CCF-specific stocking standards.
- CCF FSP expired April 17, 2018 and is requesting an extension to April 17, 2019.
- FSP's require 60 day public engagement window.

- Plan is to include draft FSP at spring open house.
- Discussion regarding whether or not to include non-legally binding commitments in CCF FSP. E.g., EBM Reserves. Provides legitimacy if included but makes approval more challenging for FLRNO.
- Approval expected to take 6 – 8 months, objective is to be approved by December 31, 2018.
- Board requested that T. Cole provide old FSP along with new FSP and a table identifying changes. Share that at open house.

ACTION: T. Cole and J. Fisher prepare draft FSP for open house.

Road-Based Access Management Plan

- Most recent draft reviewed again by FLNRO and FWAC. Incorporate suggestions as possible and prepare summary of changes.

ACTION: T. Cole distribute revised Road-Based Access Management Plan to Board by email for comment. Communicate to FWAC how its recommendations were processed.

Road Use Policy

- Draft policy reviewed by M. Schulz, FLRNO with minor edits.
- T. Cole preparing a Global Road Permit for all roads CCF will maintain.
- FLNRO will maintain 6 FSRs: Cheakamus Lake Road, 16 Mile, Wedge, Callaghan Lake Road, Alexander Falls (entrance road & parking lot), Daisy Lake Road
- CCF will take secondary permit if using any of the FSRs for harvesting access
- Comments: (i) rephrase second sentence on page 5 to make clear that cost sharing is included. (ii) Tier 3: double track trails – concern that this designation opens door to creating motorized trails where they don't currently exist. Manage these tracks consistent with other documents.

ACTION: T. Cole revise draft Road Use Policy and circulate by email to Board.

Rotary Club Letter regarding Whistler Interpretive Forest

- Letter dated March 28, 2018 received from Rotary Club (Peter Ackhurst) requesting CCF take over WIF management and invite RMOW, CFOW, Rotary and Squamish Forest District to be partners.
- T. Cole and L. Russell, RMOW Parks Operations, have discussed options.
- WIF largely overlaps the Lil'wat First Nation Cultural Management Area.

ACTION: CCF, RMOW Parks and Lil'wat Nation discuss options for WIF management.

Strategic Plan

- T. Cole to provide outline for a 5 year plan.
- Target is to have a strategic plan for 2019

ACTION: Defer Strategic Plan planning to next board meeting.

Carbon Audit Update

- J. Pallant, Brinkman Climate, is preparing a service agreement for 2018 carbon audit preparation tasks
- T. Cole discussing data requirements with ERG
- T. Cole stressed importance of receiving species information from operating partners
- Audit scheduled for Q1 2019
- Fuel reduction is the biggest change since first audit but shouldn't warrant a timber supply review.

2017 Log Production Report

- T. Cole provided a summary of all 2017 activities.
- Annual reporting: this type of summary report has been posted in past years on CCF website. T. Cole also prepares the BCCFA annual indicators report and then one based on the BCCFA template with a few CCF-specific indicators for posting on the CCF website. Feels the current reporting structure is repetitive.

ACTION: S. Maxwell and T. Cole will review annual reporting structure for efficiencies.

2. Financials

A discussion led by K. Mehaffey, Treasurer.

- 2016 year end approval on April 25, 2018 AGM agenda
- 2017 year end provided by Weir & Co.
- Clarify if carbon income is subsidizing logging costs

ACTION: T. Cole and K. Mehaffey will review draft 2017 financials and distribute to Board.

3. Policies & Bylaws

A discussion led by H. Beresford, Administrator

- Civic Legal LP will submit revised bylaws to meet requirements of new Societies Act coming into force in November 2018.
- Management Agreement – RMOW and Lil'wat member representatives signed. Send digital copy to J. Fisher for Chief Williams' signature.
- Directors' Accountability Agreements – K. Mehaffey and S. Maxwell provided by email. J. Grills and J. Fisher provided at this board meeting.

ACTION: K. Mehaffey and J. Fisher will seek signatures on the Directors' Accountability agreements from Chief Nelson and Chief Williams.

4. Wildfire Management Program

A discussion led by RMOW Directors.

- RMOW concerned that wildfire management projects within CCF tenure may be falling behind. Challenge for the RMOW is to ensure fuel thinning is completed on schedule regardless of other pressures.
- T. Cole provided a detailed schedule of projects.
- Discussion regarding barriers to completing projects like extended wildfire season and early snow; how to bridge RMOW and FESBC funding; crew capacity; making decisions between prioritizing logging and wildfire projects.
- Capacity is tight but should be adequate to complete projects.
- Recommended to have contingency plans for other locations in case scheduled projects are delayed.
- FESBC has funding to provide alternatives to burning debris. T. Cole will investigate.
- FESBC provides funds upon completion of milestones. CCF finances may not be adequate to cover costs until FESBC pays.
- Administrator and Forest Manager to keep up to date with each other regularly.

ACTION: LFV and Squomish Forestry will discuss wildfire project schedule and determine if realistic, identify any issues.

ACTION: RMOW to determine if it's willing to fund FESBC projects up front and be reimbursed later by CCF with FESBC funds.

ACTION: T. Cole report wildfire project status quarterly to Board.

5. New Business

BC Community Forest Association Conference

- Only H. Beresford will attend.

Board Action Calendar

- H. Beresford to provide for next meeting

Agendas

- List previous actions and status on agendas
- T. Cole provide annual action plan

TERMINATION

Moved by J. Grills

**That the Cheakamus Community Forest Board adjourn the April 25, 2018
Board of Directors' meeting at 4:40 p.m.**

CARRIED



PRESIDENT: Jeff Fisher



RECORDING SECRETARY: Heather Beresford