

**Cheakamus Community Forest Board of Directors Meeting  
February 17, 2011  
Squamish Totem Hall**

Attendance:

Lucinda Phillips, Lil'wat Nation (by telephone)  
Jeff Fisher, Squamish Nation  
Peter Ackhurst, RMOW  
Ken Melamed, RMOW  
Tom Cole, Richmond Plywood (for Agenda Item 1 – left at 10:00 a.m.)

Peter Ackhurst chaired the meeting  
Heather Beresford, RMOW, Secretary

Regrets:

Chief Bill Williams, Squamish Nation  
Note: Frank Dixon is no longer with the Lil'wat Nation

**REGULAR MEETING AGENDA:**

September 13 & 14, 2010 Meeting Minutes Approved by All

February 17, 2011 Meeting and AGM Agendas approved by all.

**1. 2011 Logging Plans & Budget**

2011 Logging Plans (Item 13) moved to Item 1 since Tom Cole needs to leave by 10:00 a.m.

Recap 2010 activities/decisions:

- RichPly's management will now place market value on logs at the point of boom cut off for all logs manufactured for Richply consumption, and issue an invoice including HST. All outside 3rd party sales will be tracked at invoiced transaction.
- 2010 logging: 2700m<sup>3</sup> total – 400m<sup>3</sup> from FireSmart; 2300m<sup>3</sup> from Brew site, contractor will remove final 400m<sup>3</sup> in spring 2011. Brew showed a profit. Accountants finalizing results by end of February.

2011 Plans and Budget:

RichPly requested BOD approve new Compartment planning proposals in advance of public and First Nations' notice, and in order to begin detailed planning.

2011 Logging Plan: Four areas from last year plus two new areas. Approximately 19,170 m<sup>3</sup>. Showing a forecasted loss but will discuss with RichPly. Thinks it can be approved based on overhead and prospect of improving log markets. The current hurdle is the need to clear 100% of road cost. Current silviculture plan with small openings triples road costs.

Richply is strategically staying out of new development in old forest until old forest plan is completed. RichPly will attempt to leave only 2-3% of log waste on the ground, this increases the volume but reduces value of each opening.

#### 2011-2014 Compartment Development Plans

- Compartment Planning and Information Sharing Summary sheets developed to provide more detail about forest management intentions. The sheets will be embedded in the Overview Planning Maps. Plan to share the sheets and maps with FWAC in March/April and through the RMOW website. Idea is to gather information early in the planning process before spending money on the ground on sites that may not go ahead or be changed.

#### Specifically:

- Rainbow03-02 – along highway at Powerline Hill. Removing salvage wood under BC Hydro lines and removing trees in patches to the east. New WORCA trail, Runaway Train will be affected. Some concern with public response. CCF will need to be proactive in engaging WORCA as per the Letter of Understanding, and the public. Site would need to be done in April before sap runs (0.3 ha patches) to avoid damaging bark.
- Wedge – previously selection harvested during Parkhurst days. Old forest cover left but best trees already taken. Work in late May before fire season.
- Powder01 – new area near McGuire outside the Cultural Management Area (CMA). All second growth. Old growth patch in wet site won't be touched. Series of small openings, selection cut to increase productivity. Dispersed opening, not visible. Blackcomb Snowmobiles is involved; could develop beginner snowmobile trails. Could assist with crossing Brandywine Creek by building a bridge.
- Fee03 – New area outside the CMA. Only recce plans so far. Area of old forest, dry, ridgy, easily assessable. Skidder trails will be looped for winter motorized use and summer use. A way to meet the silviculture plan without building new road. Build trails instead.
- Powder and Fee will go to First Nations' referral process soon.
- Cheakamus 10, 15, 16 and original Cheakamus01 are in the CMA.
- Rainbow10 – Canadian Snowmobile tenure area. Waiting on results of Feb. 18/11 meeting.
- Timeline: comments ASAP; on website in mid-March; Present to FWAC; detailed plans ready in April for open house

**ACTION:** Provide any further initial comments to preliminary logging plans to Tom Cole by Feb. 25 – Prior to posting on RMOW website for community, First Nations, and FWAC referrals

Tom Cole met with MOF and they agreed to provide \$2500 to assist with road planning. Management changed to Metro Vancouver/Squamish district and managed now from Surrey, not Chilliwack. District Manager is Julia Berardinucci.

Silviculture strategy is quite restrictive and expensive. John Hammons and Tom will review and possibly revise. Would need to amend the CCF Management Plan approved by MOF.

#### Comments on 2010 logging in Brew

- Logging Safety Signs: need to consider that public is actively using the area, not just industry. Signs need to be clear about safety, but provide contact information, explanation of activities in a friendly tone.
- Utilization: concerns over amount of wood left. Need to define a utilization standard for RichPly to pass on to contractors.

**ACTION:** Tom & Jeff to develop sign wording standards and utilization standards. Include in Standard Operating Procedures.

## **2. 2010 Year End Financial Statements**

Discussion re: showing RMOW in-kind as a revenue when it's not. Partners agreed in 2010 to repay RMOW; RMOW willing to defer repayment until CCF more financially solid. Record as a deferral or liability on the balance sheet. When CCF is to pay back a portion, include it in the Expense section.

RMOW staff (Peter and Heather) to separate time spent on Whistler specific items (open houses, FWAC, tours, etc.) from overall CCF management items.

Goal is to move toward paying back RMOW and shifting to a part time forester. Be mindful of five year plan revenue projections. Will need to reduce costs. CCF needs to decide how much the RMOW can incur on behalf of the CCF.

## **3. 2011 Draft Budget**

Expenses \$45,500, includes \$10,000 paid out on accrued RMOW admin support work. Add a note at bottom of budget: "partial payment of deferred RMOW expenses" and show total that has accrued over last three years. (Peter)

Revenue \$45,500. HST refund of \$10,000 not confirmed yet. FSC surcharge of .50/m<sup>3</sup> by Richmond Plywood is added to sale price of logs.

**ACTION:** RMOW staff to identify in more detail 2010 and 2011 costs. Identify upcoming CCF activities and costs, then prioritize and budget what can be done in 2011. Due March 15/11.

**MOTION:** Board approves budget subject to further refinement of RMOW expenses.

Motion passed: LP/KM, all.

## **4. Income Tax Return**

Income tax return submitted for 2009. Nothing to pay, accepted by CRA.

## **5. Annual Report**

Reviewed draft, some sections still to change. Comments welcome. Use same format in future years to reduce time and cost spent on it.

Addition: Lil'wat public information meeting held in July with approximately 45 people and Tom Cole, Richmond Plywood, in attendance. PowerPoint pdate on the CCF was presented. The Lil'wat referral committee also reviewed the 2010 logging plans.

**ACTION:** Update financial sheet and add First Nations information before release. BOD to review and provide comments by March 1 and adopt by March 15.

## **6. Standard Operating Procedures (SOP)**

SOP are important for Forest Stewardship Council audit. Provide to public on website.

**ACTION:** BOD to review SOP and adopt by email by March 30/11

Review draft VISION and MISSION.

Suggestions for vision wording:

- Progressive manager of the CCF
- Inclusive of community values

Suggestions for Mission wording:

- Include reference to First Nations and stakeholders
- Include word “collaboration”
- Vision and mission apply to the CCF, not just the BOD

**ACTION:** Rewrite a few versions and circulate to BOD for decision. (Peter & Heather)

## **7. Whistler Landscape Unit**

New Whistler Landscape Unit of ~90,000 hectares approved by government in 2010. Ecotrust is using this area as the basis of the EBM plan.

## **8. EBM Plan**

Interim plan released by Ecotrust in January 2011. Some small changes in numbers to come. Next draft expected soon, want to finish by end of March. Key part of FSC certification. Focused on ecological aspects, not much social and economic yet.

## **9. Forest Stewardship Council (FSC)**

Completing pre-assessment work with Community Foundation of Whistler grant received in 2010.

Certification audit planned for July.

FSC wants to charge more for audits, probably \$15,000 – 18,000 instead of \$10,000.

If CCF pays dues, Ecotrust FSC group may pay audit, but up in air until FSC finalizes costs.

RichPly will pay the dues cost using the .50/m<sup>3</sup> FSC surcharge.

## **10. Old Forest Plan**

Ties to EBM and FSC work. John Hammons is preparing on a volunteer basis along with some Whistler Forest & Wildland Advisory Committee members. Will identify legally protected old growth and additional areas that should/could be protected. Will seek public input in spring. BOD will review/approve. MOF has final say about what gets protected.

**ACTION:** Distribute draft Old Forest Plan to BOD for review/approval.

## **11. Monitoring**

Proposal to put in Growth and Yield plots on a grid pattern to get MAI information. Consensus that it's not worth the expense, and can use MAI from Soo TSA.

**MOTION:** Change \$1000 line item in draft budget from Forest Monitoring Program to Annual Report.

## **12. Western Forest Products Timber License**

CCF owns the Timber License – purchased last year from Western Forest Products, includes \$12,000 silviculture liability and cost of land rent. Approximately 1500 hectares, mainly low economic value old growth. MOF in process of cancelling it to revert to Crown Land, then add to CCF.

Discussion: it could be an advantage to leaving the TLs as is to assist with financing road and bridge building costs because stumpage/provincial payment formula is different than with community forest license.

**ACTION:** RichPly to review development costs under appraisal system before converting to CCF tenure. If no advantage, Peter to complete the transfer by signing letter.

## **13. First Nations' Cultural Management Areas**

Lil'wat have a report from B.A. Blackwell on small scale forestry options that could act as a starting point for the CMA planning. Need to also include other cultural values.

Note that the CMA are in the First Nations' overlap area, and SOP should refer to them properly.

Many loggable areas are within the CMAs. Knowing guidelines, direction would help CCF.

**ACTION:** Lil'wat and Squamish to discuss the Lil'wat small scale forestry document as foundation for CMA plan and complete draft CMA plan by September 2011.

## **14. Five Year Business Plan**

Peter Ackhurst and Tom Cole prepared a draft that shows a positive financial return for 2011 – 2013. BOD to review. Note that 2011 logging plan now shows ~19,000m<sup>3</sup>, not 25,000 as in business plan.

Internal use only; develop a public document once numbers more firm and aligned. Need to align with RichPly's current plan and the CCF budget.

**ACTION:** Tom and Peter to review/revise, and align all document numbers.

## **15. Other Business**

- Road Atlas being prepared.
- Working with RMOW composter staff to create space to store logs. There is some demand for local wood – identified at value added workshop in November. Or composter could use the wood. Caution that CCF needs to define how this will work and why it's being done.
- FWAC letter with recommendations for CCF sent to RMOW Council and CCF Board.
  - Point 1 – agreed
  - Point 2 – Suggest that FSP remains as is since it's a legal document that is difficult/slow to change and carries legal ramifications. EBM plan will still act as guide for operations.
  - Point 3 – Agreed. CCF is committed to providing review opportunities.

- Point 4 – Agreed. Question of clarity. RichPly’s summary information sheet moving in that direction.
- Point 5 – CMA. Lil’wat small scale report to be considered for foundation of CMA plan. CMA plans due for completion in 6 months.

ADJOURN REGULAR MEETING 12:55 p.m.

**Task Timeline Identified at September 2010 Meeting**

Year	Project
2010	Communications piece around VANOC parking lots and red legged frog habitat
2010	Western Forest Products Timber License transfer complete. Win: a majority of low elevation old growth will come from these areas.
2010	Whistler Off Road Cycling Association (WORCA) letter of understanding
2011	Get FSC Certified (Further funds required for FSC: \$10,000 for audit by Smartwood; \$7500 annual audit, Richmond Plywood will pay out of logging revenues).
2011	Composter – wood waste to regional composter at Callaghan
2011	Canadian Snowmobile – develop plan together and sign off.
2011	Whistler Olympic Park – Letter of understanding developed
2011	Recreation Site Improvements Plan <ul style="list-style-type: none"> <li>• Do work complementary to S2S Trail?</li> <li>• Build a trail</li> <li>• Powerline Hill pullout – interp sign re: First Nations Black Tusk myth (Johnny Jones/Tom Cole idea)</li> <li>• Field Guide to Special Ecosystems in CCF – Bob Green (identify red/blue listed sites, create a handbook for public)</li> <li>• Family toboggan hill along Callaghan Road (glade a plantation)</li> </ul>
2011	Develop integrated program with Firesmart (RMOW Fire Services & CCF)
2011 – 2013	Land Based Investment Program – complete the 2010 spacing project, receive more funding
2013	FWAC trail subcommittee identifies/rebuilds trail with CCF involvement
2013	CCF is financially secure with \$50,000 in the bank